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| Examinee Number<br>受験番号 |
| (Office Use Only)       |

## Letter of Recommendation

## 推薦書

Applicant's Name

志願者氏名

- 1) Please write below particularly any remarks on applicant's strong points and weak points while he/she was in your school, based on the applicant's research results? 志願者が貴校にいた間の特記すべき長所や短所を、志願者の研究成果を踏まえたうえで記して下さい。

2) Please assess the applicant's qualities below and fill ✓ into the appropriate items.

以下の項目について志願者を✓で評価してください。

|                                    | Exceptional<br>非常に優秀 | Excellent<br>優秀 | Good<br>良い | Average<br>平均 | Poor<br>不十分 | Unable to<br>Assess<br>評価不可能 |
|------------------------------------|----------------------|-----------------|------------|---------------|-------------|------------------------------|
| Intellectual ability<br>知的能力       |                      |                 |            |               |             |                              |
| Analytical ability<br>分析能力         |                      |                 |            |               |             |                              |
| Judgment<br>判断能力                   |                      |                 |            |               |             |                              |
| Maturity<br>成熟度                    |                      |                 |            |               |             |                              |
| Motivation<br>意欲                   |                      |                 |            |               |             |                              |
| Flexibility<br>柔軟性                 |                      |                 |            |               |             |                              |
| Ability to work with others<br>協調性 |                      |                 |            |               |             |                              |
| Leadership<br>指導力                  |                      |                 |            |               |             |                              |

|                             |  |
|-----------------------------|--|
| Recommender's Name<br>推薦者氏名 |  |
| Affiliation<br>所属           |  |
| Title<br>職位                 |  |
| Address<br>住所               |  |
| Phone Number<br>電話番号        |  |
| Email<br>メールアドレス            |  |

Signature of Recommender

推薦者署名

Seal

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Date

日付

(dd/mm/yyyy)

NOTE: Letters of recommendation should be written in Japanese or English. If they are not written in Japanese or English, you must attach a Japanese or English translation that is certified by a public institution, a language school, or your school of graduation.

注：推薦書は日本語または英語で記載してください。日本語または英語以外の場合は、必ず公的機関、語学学校、卒業出身校等が証明する日本語または英語で翻訳されたものを添付してください。

• Letters of recommendation should be from applicant's academic supervisor, homeroom teacher or professor teaching a class at last level of education or the university or graduate school the applicant graduated from or is expected to graduate from.

• 推薦者は、最終学歴の卒業校または卒業見込である大学または大学院の指導教員、担任または授業を受け持つ教員からとします。

NOTE: The academic supervisor to whom the request will be made should be either the supervisor who was in charge of providing guidance for the graduation or master's thesis, or the teacher in charge of applicant's seminar. If the applicant did not belong to a seminar and did not write a thesis, please make the request to the teacher who provided the applicant with the most guidance while he/she was enrolled. If, for some reason, the teacher to whom the applicant made the request cannot fill out the field, the applicant should write that reason in the field. (Please make sure not to leave the field in blank. If the applicant submits this form with the field left in blank without any reasons, the document will be deemed incomplete.)

注：記入を依頼する指導教員とは、「卒業・修士論文担当」「ゼミ担当」のいずれかの教員となりますが、ゼミに所属せず、論文を作成していない場合は、志願者が在学中最も指導を受けた教員としてください。なお、依頼した教員に記入できない事情がある場合は、その事情を申請者が記入してください。（理由無く未記入の場合は書類不備となりますので、必ず記入してください。）